

TWELFH REGULAR MEETING OF THE 2024 ELECTED COUNCIL OF THE RURAL MUNICIPALITY OF HUMBOLDT. NO. 370 HELD AT 919-14TH AVENUE, HUMBOLDT SK, TUESDAY, DECEMBER 9TH, 2025

Fleischhacker called the meeting to order at 8:00 a.m.

Present: Reeve – Ryan Fleischhacker and Councillors: Jerry Ronellenfitsch, Stan Hoppe, Blair Hoppe, Pat Pomedli, Clarence Puetz and Brendan Kalthoff, and Administrator Corinne Richardson in attendance.

FOREMAN’S REPORT

At this point in the meeting, Steven Schreiner – Foreman, met with Council to discuss the activities going on in the Public Works Department.

APPROVE MINUTES

2025–137: KALTHOFF: “That the minutes of the November 7th, 2025 – Regular Meeting be approved as presented. CARRIED.....”

FINANCIAL STATEMENT

2025–138: B. HOPPE: “That the Financial Statement for the period ending November 30, 2025 be accepted as presented. CARRIED.....”

TREASURER’S REPORT

2025–139: RONELLENFITSCH: “That the Treasurer’s Report for the month of November, 2025 be adopted as presented. CARRIED.....”

APPROVE ACCOUNTS

2025-140: S.HOPPE: “That the list of accounts as attached hereto forming a part of these minutes represented by cheque no.’s 6082 to 6120, both numbers inclusive, and other payment No. 1-6, totaling \$147,892.02 be approved for payment.

CARRIED.....”

ADMINISTRATORS REPORT

At this point in the meeting, Corinne Richardson – Administrator, discussed with Council the activities going on in the Municipality.

FUNDING FOR SUPPORT FOR REGIONAL RECREATION COORDINATOR

2025-141: FLEISCHHACKER: “That with the new information that Prairie Sky Trails Association was not successful in receiving their grant, the RM hereby rescind our decision to provide financial support for \$5000 a year for 2 years to the Prairie Sky Trails Association.

CARRIED.....”

2025 WEED MANAGEMENT PLAN

2025-142: PUETZ: “That the RM of Humboldt approve of our 2025 Weed Management Plan.

CARRIED.....”

CANADA COMMUNITY BUILDING FUND GRANT

2025-143: B.HOPPE: “That the RM of Humboldt allot our 2025-2030 funding commitment to clay-capping a portion of the road as follows:

- Road running South of Sections 04, 03 and 02-37-23-W2

CARRIED.....”

MARYSBURG WATER PLANT

2025-144: PUETZ: “That the RM of Humboldt Hire Heather Teiber at \$30.00/day to maintain and perform all duties at the Marysburg Water Plant, to assist Nel McKim during the week.

CARRIED.....”

CANCEL TAXES

2025-145: RONELLENFITSCH: “That the RM of Humboldt hereby cancel the following taxes levied in error as they are exempt:

Roll # 4373 Municipal \$ 15.18

SD #205 \$ 2.35

Total Taxes to be cancelled \$ 17.53

CARRIED.....”

PROPOSED SUBDIVISION – PORTION NE 12-37-24-W2, PARCEL B

2025-146: KALTHOFF: “That the proposed residential subdivision in a portion of the NE 12-37-24-W2, Parcel B, be hereby approved as per the attached plan. Further, that the above approval is in accordance with Bylaw 9-2025, subsection 5.3, section 2, and subject to approval being received from Sask Municipal Government.

CARRIED.....”

CHANGE FEBRUARY 10, 2026 COUNCIL MEETING

2025-147: S.HOPPE: “That the RM of Humboldt hereby change the February 10, 2026 meeting to Tuesday, February 17,2026.

CARRIED.....”

2026 WAGES

2025-148: POMEDLI: “That the RM of Humboldt set the wage rates for 2026 as per the attached Schedule “A”, as accordingly, to the SARM suggested salary schedule.

CARRIED.....”

DECLARATION OF ELIGIBILITY

2025-149: POMEDLI: “That the RM of Humboldt has met the following eligibility requirements:

- Submission of the 2024 Audited Financial Statement to the Ministry.
- Submission of the 2025 Public Waterworks Report to the Ministry (if applicable).
- Considered “In Good Standing” for Education Property Tax (EPT).
- Adoption of a Council Procedures Bylaw.
- Adoption of an Employee Code of Conduct.
- All members of Council (including the Reeve) completed Public Disclosure Statements and their Public Disclosure Statement Annual Declaration.

By signing this Letter of Declaration, the Administrator certifies that this letter has been completed truthfully and honestly, it is also understood that eligibility requirements are subject to audit any time by the Government of Saskatchewan and if it is determined through audit that any of the eligibility requirements have not been met, the Municipal Revenue Sharing Grant may be immediately withheld until all requirements are met.

CARRIED.....”

COUNCIL MEETINGS

2025-150: S.HOPPE: “That the Regular Meeting of Council be held on the Second Tuesday of each month, at the Municipal Office located at 919-14th Avenue, Humboldt, SK for 2026 and with the option to hold meetings via teleconference, commencing at 8:00 am, unless otherwise stated.

CARRIED.....”

**POPULATION ALLOCATION FOR SASK LOTTERIES COMMUNITY
GRANT PROGRAM – 2026**

2025-151: RONELLENFITSCH: “That the Sask Lotteries Community Grant Program for 2026 be allocated as follows:

Humboldt Telegraph – allocation – 137 population
 Village of Lake Lenore – allocation – 137 population
 Marysburg Community Club – allocation – 137 population
 Village of Muenster – allocation – 137 population
 Antique Tractor Scalers – allocation – 137 population
 Humboldt Ski Club – allocation – 137 population
 Fulda Snow Sliders – 139 population
Total 961

CARRIED.....”

APPOINT ADMINISTRATOR

2025-152: PUETZ: “That Corinne Richardson be appointed as Administrator and Madisyn Lefebvre for Administrator Assistant for 2026 for the RM of Humboldt.

CARRIED.....”

ADMINISTRATOR/ADMINISTRATOR ASSISTANT BOND

The Administrator and Administrator Assistant bond was presented to Council for information purposes.

COUNCIL INDEMNITY & MILEAGE

2025-153: S.HOPPE: “That the members of Council, for the year 2026 be paid indemnity for council and committee meetings supervision at the rate of \$247.00 per day plus mileage at the rate of 65¢per kilometer traveled on municipal business. Further, that supervision for 2026 be as follows:

Council and Reeve Supervision – 18 days office
 Supervision Mileage – Council and Reeve – 2500 kms
 Office Supervision – Reeve – 2500 kms & 18 days
 Attendance – SARM Convention and Mini Conventions –
 \$247.00 per diem plus mileage and hotel.

CARRIED.....”

OFFICE AND SHOP JANITOR

2024-154: RONELLENFITSCH: “That Corinne Richardson be hired as office janitor for the year 2026 with the rate of pay being \$180.25 per month for cleaning the Municipal Office and that John Schreiner be hired as shop janitor with a rate of pay being \$165.00 per month.

CARRIED.....”

APPOINTMENTS – GENERAL

2024-155: POMEDLI: “That the RM make the following noted appointments for the year 2026:

- A. Assessor and Tax Collector: Corinne Richardson
- B. Bylaw Review Committee: Entire Council
- C. Humboldt & District Fire Protection Association:
Pat Pomedli
- D. Weed Inspector: Each Councilor in their Division
- E. Auditor: Dudley & Company (for the 2025 audit in 2026)
- F. Building Inspector: MuniCode Services Ltd

- G. Humboldt & District Planning Committee:
Jerry Ronellenfitsch and Blair Hoppe
- H. Solicitor(s): Mr. Kim Anderson from Robertson, Stromberg LLP and local Solicitors Weber & Gasper and Behiel, Will & Biemans
- I. Zoning/Development Appeals Board: Entire Council
- J. Volunteer Fire Fighters and Fire Chief:
- Fire Chief: Mike Kwasnica
Captains: Jason Staniec and Craig Stomp
Deputy Chief: Vacant
Fire Fighters:
- | | |
|------------------|-------------------|
| James Huber | Krista Prunkl |
| Matt Schidlowky | Owen Wickenhauser |
| Robert Dufault | Noah Wieler |
| Tyler Kwasnica | Jared Sigstad |
| Tim Keifer | Mark Schmidt |
| Michael Tremblay | Anthony Sepke |
| Josh Painchaud | Justin Tarrant |
| Paul Catacutan | Logan McInnis |
| Braeden Campbell | Adam Eisser |
| Nathan Dunn | Cody Kennedy |
| Liam Duffley | Mathew Albert |
| Jordan Dalsin | Cole Pulee |
- K. REACT: Brendan Kalthoff
- L. Occupational Health & Safety Committee:
Council - Clarence Puetz
Employees - Brandon McGillvray and Steven Schreiner
- M. Lake Lenore Goose Hunting Creek Watershed:
Clarence Puetz, Alternate is Pat Pomedli

- N. Lanigan Creek Dellwood Brook Watershed:
Jerry Ronellenfitsch and Clarence Puetz
- O. Marysburg Water Plant: Clarence Puetz
- P. Board of Revision: Western Municipal Consulting Ltd.
- Q. Division Boundary Committee:
Brendan Kalthoff and Stan Hoppe

PRAIRIE FOREST FIRE'S ACT

The *Prairie Forest Fire's Act* was presented to Council for their information.

SK WORKERS COMPENSATION

The Saskatchewan Workers Compensation Insurance for 2025 was presented to Council. The RM has a \$42,235 minimum insurance for Councilors.

BOARD OF REVISION AND DEVELOPMENT APPEALS BOARD

2025-156: KALTHOFF: "That the RM of Humboldt appoints Western Municipal Consulting Ltd. to manage the **Board of Revision** process for the term January 1, 2026, through December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Fife Ogunde, Maureen Jicking, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM of Humboldt No. 370 appoints Nicole Hoskins with Western Municipal Consulting Ltd as **Secretary to the Board of Revision** for the term of January 1, 2026 through December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Nicole Hoskins is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

That the RM of Humboldt appoints Western Municipal Consulting Ltd. to manage the **Development Appeals Board** process for the term January 1, 2026, through December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Fife Ogunde, Maureen Jicking, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM of Humboldt No. 370 appoints Claudette McGuire with Western Municipal Consulting Ltd as **Secretary to the Development Appeals Board** for the term of January 1, 2026 through December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd fee schedule. If Nicole Hoskins is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

That the RM of Humboldt appoints Western Municipal Consulting Ltd. to manage the **Municipal Board of Appeal** process for the term January 1, 2026, through December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Fife Ogunde, Maureen Jicking, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM of Humboldt No. 370 appoints Nicole Hoskins with Western Municipal Consulting Ltd as **Secretary to the Municipal Board of Appeal** for the term of January 1, 2026 through December 31, 2026, remuneration as set out in

Western Municipal Consulting Ltd fee schedule. If Nicole Hoskins is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.....”

R.M. CORRESPONDENCE

2025-157: FLEISCHHACKER: “That the correspondence as listed on the agenda has been read and may now be filed.

CARRIED.....”

Corinne Richardson left the meeting.

IN CAMERA SESSION

At this point in the meeting, council held an in-camera session.

Corinne Richardson returned to the meeting.

ADJOURN

2025-158: PUETZ “That the Meeting be adjourned at 11:45 a.m.

CARRIED.....”

ADMINISTRATOR: CORINNE RICHARDSON

REEVE: RYAN FLEISCHHACKER