

**TWELFTH REGULAR MEETING OF THE 2023 ELECTED COUNCIL OF THE RURAL MUNICIPALITY OF HUMBOLDT. NO. 370 HELD AT 919-14<sup>TH</sup> AVENUE, HUMBOLDT SK, MONDAY, DECEMBER 18<sup>TH</sup>, 2023**

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Fleischhacker called the meeting to order at 8:10 a.m.

Present: Reeve – Ryan Fleischhacker and Councillors: Chris Jenkins, Pat Pomedli, Stan Hoppe, Clarence Puetz, Brendan Kalthoff, Blair Hoppe and Administrator – Corinne Richardson in attendance

**FOREMAN’S REPORT**

At this point in the meeting, Lynn Richardson – Foreman, met with council to discuss the activities going on in the Public Works Department.

**APPROVE MINUTES**

2023-123: PUETZ: “That the minutes of the November 14th, 2023 – Regular Meeting be approved as presented.

CARRIED.....”

**FINANCIAL STATEMENT**

2023-124: POMEDLI: “That the Financial Statement for the period ending November 30, 2023 be accepted as presented.

CARRIED.....”

**TREASURER'S REPORT**

2023-125: S. HOPPE: "That the Treasurer's Report for the month of November, 2023 be adopted as presented.

CARRIED....."

**PROPOSED SUBDIVISION- SW 02-39-22 W2nd**

2023-126: JENKINS: "That the proposed subdivision in a Portion of the SW 02-39-22 W2nd, taking out approximately 2.09 acres, be hereby approved as per the attached plan. Further, that the above approval is in accordance with Bylaw No. 9-2005, subsection 5.3, section 2, and subject to approval being received from Sask Municipal Government.

CARRIED....."

**BYLAW 7-2023**

2023-127: S.HOPPE: "That Bylaw 7-2023 of the Rural Municipality of Humboldt No. 370, cited as a bylaw to amend Bylaw NO. 9-2005 known as the Zoning Bylaw, be read a first time.

Furthermore, that council hold a public hearing on January 9<sup>th</sup>, 2024 at 10:00am to listen to any representatives concerns as to the proposed subdivision.

CARRIED ....."

**2024 WAGES**

2023-128: CLARENCE: "That the R.M. hereby set the following wage rates for 2024 as per the attached Schedule "A", as accordingly, to the SARM suggested salary schedule.

CARRIED....."

**DELEGATION – SHL RURAL PIPELINE**

**– LINNELL MCKIM**

At this point in the meeting, Linnell McKim, representative of Marysburg Water and Keith Rueve and Jennifer Crone, representatives of SHL Rural Pipeline to discuss the future of the Marysburg Water Plant.

Council thanked them for attending the meeting and for the information and will discuss the future options for the Marysburg Water Plant.

CARRIED.....”

**DELEGATION – MR. GARTH BURNS**

At this point in the meeting Mr. Garth Burns, President of the Lanigan Creek Delwood Brook Watershed met with Council to inform them of the options in dealing with Joe Lake within the watershed.

Council thanked him for attending the meeting.

CARRIED.....”

## DECLARATION OF ELIGIBILITY

2023-129: B. HOPPE: “That the RM of Humboldt has met the following eligibility requirements:

- Submission of the 2023 Audited Financial Statement to the ministry.
- Submission of the 2023 Public Waterworks Report to the ministry (if applicable).
- Considered “in good standing” for Education Property Tax (EPT).
- Adoption of a Council Procedures Bylaw.
- Adoption of an Employee Code of Conduct.
- All members of Council (including the Reeve) have updated and completed Public Disclosure Statements and their Public Disclosure Statement Annual Declaration as required.

By signing this Letter of Declaration, the administrator certifies that this letter has been completed truthfully and honestly, it is also understood that eligibility requirements are subject to audit any time by the Government of Saskatchewan and if it is determined through audit that any of the eligibility requirements have not been met, the Municipal Revenue Sharing Grant may be immediately withheld until all requirements are met.

CARRIED.....”

## COUNCIL MEETINGS – 2024

2023-130: JENKINS: “That the Regular Meeting of Council be held on the second Tuesday of each month, at the Municipal office at 919-14<sup>th</sup> Avenue, Humboldt, SK, for 2024 and with the option to hold meetings via teleconference, commencing at 8:00am.

CARRIED.....”

**POPULATION ALLOCATION FOR SASK LOTTERIES COMMUNITY GRANT PROGRAM  
- 2024**

2023-131: KALTHOFF: “That the Sask Lotteries Community Grant Program for 2024 be allocated as follows:

- Humboldt Telegraph - allocation - 137 population
  - Village of Lake Lenore - allocation - 137 population
  - Marysburg Community Club - allocation - 137 population
  - Village of Muenster - allocation - 137 population
  - Antique Tractor Scalers - allocation - 137 population
  - Humboldt Ski Club - allocation - 137 population
  - Fulda Sno-sliders Inc. 139 population
- 961

CARRIED.....”

**APPOINT ADMINISTRATOR**

2023-132: PUETZ: “That Corinne Richardson be appointed as Administrator and Madisyn Nimegeers for Administrator Assistant for 2024 for the RM of Humboldt No. 370.

CARRIED.....”

**ADMINISTRATOR’S BOND**

The Administrator and Assistant Administrator’s bond was presented to Council for information purposes.

**COUNCIL INDEMNITY & MILEAGE**

2023-133: S.HOPPE: “That the members of Council, for the year 2024 be paid indemnity for council and committee meetings supervision at the rate of \$225.00 per day plus mileage at the rate of 65¢ per kilometer traveled on municipal business. Further, that supervision for 2024 be as follows:

Council and Reeve Supervision - 18 days office  
Supervision Mileage - Council and Reeve - 2500 kms  
Office Supervision - Reeve - 2500 kms & 18 days  
Attendance - SARM Convention and mini conventions -  
\$225.00 per diem plus mileage and hotel

CARRIED.....”

**OFFICE JANITOR**

2023-134: POMEDLI: “That Madisyn Nimegeers be hired as office janitor for the year 2024 with the rate of pay being \$165.00 per month for cleaning the Municipal office.

CARRIED.....”

## APPOINTMENTS – GENERAL

- 2023-135: JENKINS: “That the RM make the following noted appointments for the year 2024:
- A. Assessor and Tax Collector – Corinne Richardson
  - B. Bylaw Review Committee – Entire Council
  - C. Humboldt & District Fire Protection Association – Pat Pomedli
  - D. Weed Inspector – Each Councillor in their Division
  - E. Auditor – Dudley & Company (for the 2023 audit in 2024)
  - F. Building Inspector – Norbert Leblanc
  - G. Humboldt & District Planning Committee – Chris Jenkins and Blair Hoppe
  - H. Solicitor – Mr. Kim Anderson from Robertson, Stromberg LLP and local Solicitors – Weber & Gasper and Behiel, Will & Biemans
  - I. Zoning/Development Appeals Board – Entire Council
  - J. Pest Control Officer – Todd Tegenkamp
  - K. Volunteer Fire Fighters and Fire Chief:

Fire Chief – Mike Kwasnica

Captains – Darcy Leonew and Craig Stomp

Deputy Chief – Darrell Wickenhauser

Fire Fighters –

James Huber	Krista Prunkl
Matt Schidlowsky	Owen Wickenhauser
Jamie Dyok	Tyler Kwasnica
Robert Dufault	Jared Sigstad
Tim Keifer	Michael Pulice
Marcel Leblanc	Mark Schmidt
Jason Staniec	Anthony Sepke
Rick Cadrain	Mitch Lins
Jordan Dalsin	Justin Tarrant
Paul Catacutan	Logan McInnes
Braeden Campbell	Noel Wieler
Craig Stomp	Cody Kennedy
Liam Duffley	

- L. Humboldt Reid Thompson Regional Library – Colleen Jenkins
- M. REACT – Brendan Kalthoff
- N. Occupational Health & Safety Committee: Council – Clarence Puetz; Foreman – Lynn Richardson, and Employees – Brandon McGillvray and Steven Schreiner
- O. Lake Lenore Goose Hunting Creek – Watershed Representative – Clarence Puetz, alternate Pat Pomedli
- P. Marysburg Water Plant – Clarence Puetz
- Q. Board of Revision – Western Municipal Consulting Ltd.
- R. Division Boundary Committee– Chris Jenkins & Stan Hoppe



CARRIED.....”

### PRAIRIE FOREST FIRE’S ACT

The *Prairie Forest Fire’s Act* was presented to Council for their information.

### SK WORKERS COMPENSATION

The Saskatchewan Workers Compensation Insurance for 2024 was presented to Council. The RM has a \$39,170 minimum insurance for Councilors.

### BOARD OF REVISION

2023-136: JENKINS: “That the RM of Humboldt appoints Western Municipal Consulting Ltd. to manage the Board of revision process for the term January 1, 2024, through December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve a Members of the Board of Revision: Fife Ogunrinde, Maureen Jickling, Corey Zaharvk, Christopher Blueman, Kevin Kleckner, John Krill, Alan Sawatsky, Mike Meleca, Hary Amin, Kimberley Speers, Nick Coraluick, Rick Leigh, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, Ken Frisen, Donna Rae Zadvorny and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the RM of Humboldt No. 370 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024 through December 31, 2023; remuneration as set out in Western

Municipal Consulting Ltd. fee schedule. If Kara Lindal is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.....”

### R.M. CORRESPONDENCE

2023-137: FLEISCHHACKER: “That the correspondence as listed on the agenda has been read and may now be filed.

CARRIED.....”

Corinne Richardson left the meeting.

### IN CAMERA SESSION

At this point in the meeting, council held an in-camera session.

Corinne Richardson returned to the meeting.

### APPROVE ACCOUNTS

2023-138: Puetz: “That the list of accounts as attached hereto forming a part of these minutes represented by cheque no.’s 4919 to 4975, both numbers inclusive, and other payment no. 1, totaling \$269,345.36 be approved for payment.

CARRIED.....”

ADJOURN

2023-139: B.HOPPE: "That the Meeting be adjourned at 1:00 p.m.

CARRIED....."

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ADMINISTRATOR: CORINNE RICHARDSON

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REEVE: RYAN FLEISCHHACKER